

# Privacy policy

Thank you for using the Treeps services (hereinafter the "Service").

They are provided by Treeps GmbH, registered at District Court Berlin (Charlottenburg) HRB 245475.

By using our Service, you agree to the terms of this Privacy Policy (hereinafter - the Policy). We kindly ask you to read them attentively.

## 1. Terms of usage and processing the user's personal data.

1. The user agrees that the Service administration uses and processes the user's personal data in order to identify and authorize users. Other purposes of processing and using personal data:
  - to receive feedback from the user and communicate with him, including sending notifications, requests regarding the use of the Service, the provision of services, invoicing, processing requests and applications from the user;
  - to determine the location of the user to ensure security, prevent fraud, as well as to collect statistical information about the location of users for marketing purposes, as well as in order to improve the quality of the provided services;
  - to provide timely and high-quality technical support to the user of the Service.
2. Personal data may include user's: email, name and/or surname, gender, date of birth, phone number, location in the territory of Germany and beyond it, name of the legal entity that the user represents and the position of the user, cookies. The user agrees that after completing the registration procedure in the Service, the administration may send letters and messages, including advertising ones, to the user's email address. At the same time, the administration undertakes not to transfer personal data about the User to third parties, except for cases established by the Germany legislation.
3. By registering in the Service, the user agrees to receive messages on the e-mail and/or phone number set during registration about events, personal messages, as well as other information.
4. The user has the right at any time to send an electronic request to the address of the Service administration (info@stapp.tech) to delete his personal data from the Service. The user also has the right to re-register in the future by providing the data necessary for such registration after reading and expressing consent to the procedure for processing personal data.
5. The administration guarantees that it is taking the necessary organizational and technical measures to protect the user's personal information from unauthorized or accidental access, destruction, modification, blocking, copying, distribution, as well as from other illegal actions of third parties.
6. The administration of the Service guarantees the storage of confidential information and personal data in secret, their nondisclosure without the prior written permission of the user, as well as not to sell, exchange, publish, or disclose in other possible ways the transferred personal data of the user, except for cases established by the Germany legislation and the User Agreement of the Service.
7. The Service administration is not responsible for the completeness and/or relevance of the information provided by the users. The user is independently responsible for updating information, for which he has the ability to make changes by editing information in the user's personal profile.

8. The user's personal data is stored exclusively on electronic devices and is used strictly for the purpose specified in this Policy.
9. The user's personal data can be destroyed both after the user's electronic request (in accordance with art. 1.4 of this Policy), and at the initiative of the Service administration without explaining the reasons.
10. The period of storage and processing of personal data is unlimited, except for the cases provided in this section.

## **2. Processing and receiving non-confidential information**

1. The Service Administration has the right to receive non-confidential information about the User periodically.
2. Non-confidential information in the context of this Policy is information received from the user or by other technological methods that may relate to the user, his account or profile, but which is not enough to identify, contact or find out the location of a specific person to whom this information belongs to. In particular: the type of web browser; information about web browser plugins; user's local time zone; the date and time of each user's request; choice of language; the type of device from which the service is used; screen resolution, screen color depth, system fonts.
3. The specified information is used by the administration of the Service to conduct analytics of the Service, to carry out marketing research, to improve the quality of the services provided.